

Twin Cities Campus Parking Policies



MEMORANDUM

TO: The University of Minnesota – Twin Cities
Campus Community

FROM: Bob Baker, executive director, Parking and
Transportation Services

RE: Twin Cities Campus Parking Policies

The Twin Cities campus of the University of Minnesota is located in the heart of one of the midwest's largest metropolitan areas. Surrounded on all sides by vibrant neighborhoods or urban core, the University is forced to make careful use of all its campus space. To make sure that access to campus is convenient and safe, in 1992 the University developed and approved policies governing the parking of cars on campus.

The current text of the policies contained in this booklet reflects the results of a careful review and revision conducted by members of the University community in the spring of 2000. To guide the revision, Eric Kruse, vice president of University Services, appointed a task force comprised of undergraduate and graduate students, staff, and faculty. The Parking Policy Task Force developed a new draft of the policies designed to meet the changing needs of the University community. As part of their efforts, the task force consulted with the Faculty Senate Finance Committee, the Board of Regents Facilities Committee, and the President's Executive Committee. Vice President Kruse approved the final draft of the policies in March 2000.

These policies are intended to offer a set of principles to provide fair access to everyone who uses the Twin Cities campus.

**University of Minnesota
Parking and Transportation Services
Twin Cities Campus Parking Policies**

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INTRODUCTION

The department of Parking and Transportation Services at the University of Minnesota Twin Cities campus is responsible for the administration, operation, and maintenance of all parking facilities on the Minneapolis and St. Paul campuses.

Parking and Transportation Services supports transportation alternatives to the single occupant vehicle and encourages members of the University community to walk, in-line skate, bike, carpool, or take the bus. By encouraging transportation alternatives, fewer parking spaces are needed on campus. Support for transportation alternatives is evident throughout these policies.

The policies in this booklet are the result of recommendations made by the 1999 Parking and Transportation Task Force. They were reviewed by the Faculty Senate Committee on Finance and Planning, the President's Executive Committee, and the Board of Regents; and were approved by the Vice President of University Services. The Task Force was established to evaluate parking and transportation policies at the University from a customer's point of view.

The Task Force made several important recommendations regarding parking and transit, including:

- Reduce vehicular traffic on campus to the lowest possible level.
- Encourage the use of park and ride facilities.
- Make efforts to maintain a modal split of 50 percent or fewer trips by private automobile (including carpooling), and at least 50 percent by bus, bicycle, skating, or walking as the percentages of total daily trips coming to or leaving the Twin Cities campus.
- Set an upper limit (not a goal) of 22-24,000 permanent parking spaces for the use of visitors, students, staff, and faculty in order to maintain the modal split mentioned above.

It is essential that Parking and Transportation Services continue to meet the parking needs of a diversity of people coming to campus, including, but not limited to, students, staff, faculty, departments, and visitors. A wide variety of parking opportunities is offered to meet the needs of as many groups as possible within parameters of space and facilities available. These policies are intended to address the different needs of all customers in the University community, while also providing balance and flexibility. Policies are subject to change to continue to meet the dynamics of the University.

For some of the policies, the appropriate Regents of the University of Minnesota Traffic Regulation Ordinances (updated and approved on October 12, 2000) are included in support of the policies.

Parking and Transportation Services hopes these policies help you better understand the parking system at the University. If you would like information about the various services offered or if you need a campus parking map, please call our offices at 612-626-7275, e-mail us at parking@umn.edu, or check our web site at <http://www.parkandtrans.umn.edu>.

TRANSPORTATION PRINCIPLES

1. Provide Safe and Easy Access

Parking and Transportation Services supports the University's academic, research, and outreach mission by providing safe and easy access to and around the Twin Cities campus.

- Design and operate safe, cost effective, attractive facilities and systems that are functional, well maintained, customer friendly, and allow for consistent enforcement of traffic and pedestrian movement.
- Discourage unnecessary intercampus car travel and ensure safe campus circulation by providing high quality, campus shuttle service, and safe pedestrian walkways and bikeways.
- Provide intercampus bus service that promotes and supports the use of designated periphery parking.
- Limit intercampus bus service to the campus boundaries in order to maintain appropriate service levels, control costs and respect commuter services provided by other community agencies.
- Integrate and coordinate campus transportation services with local and regional transportation options, and align transit in support of campus master planning efforts.

2. Provide and Encourage Environmentally Friendly Transportation Alternatives

Parking and Transportation Services provides a comprehensive transportation access system that is designed to reduce on-campus parking demand, on-campus congestion and transportation related environmental impacts.

- Provide and promote quality, low cost, environmentally friendly transportation alternatives for students,

- staff faculty and campus visitors, including bus, bike, carpool and pedestrian services and programs.
- Educate students, staff, faculty and visitors about campus transportation alternatives and safe intercampus travel, and encourage alternative modes of transportation to, from and around campus.
- Seek new transportation opportunities (light rail transit, van pooling, heavy rail commuter transit, car sharing) that contribute to a healthy environment and support the University's sustainability goals.
- Implement new technologies to improve service and customer satisfaction.

3. Provide Affordable and Self-Sustaining Transportation Programs

Parking and Transportation Services, as a self-supporting department, funds operational and existing facility replacement costs of the campus transportation network through a pricing scheme that encourages and supports the use of alternative transportation modes and provides cost effective transportation options for the campus community, and balances affordability with incentives to seek alternative transportation modes.

- Seek local, state and federal transportation funding as appropriate.
- Develop funding alternatives that position transit to become self-supporting.
- Manage departmental finances in a manner that ensures proper stewardship and maintenance of existing facilities, anticipates existing facility renewal and replacement costs, and plans for future parking and transit operations and services.
- PTS funding responsibilities include the ongoing repair and maintenance of campus streets; sidewalks; open, free-standing pedestrian bridges; and walkways.

OUR PHILOSOPHY

Vision Statement

We are committed to establishing, maintaining, and improving a comprehensive transportation access system that reduces congestion, eases accessibility, and enhances a friendly University community.

Mission Statement

The mission of the University of Minnesota Parking and Transportation Services is to facilitate safe and convenient access to the University and around campus, while encouraging alternative modes of transportation.

Goals

- Encourage transportation alternatives like biking, walking, shuttle bus, skating, and attractive park and ride opportunities to and within the Twin Cities campus.
- Provide quality service with an emphasis on customer relations for all individuals and departments including those with specific needs, unique situations, and physical challenges.
- Assist with design, advise on construction, and maintain campus parking and transportation systems that are operationally sound, safe, efficient, and aesthetically pleasing; while minimizing conflicts between modes.
- Evaluate and maintain a climate of fiscal integrity.
- Provide financial integration to support overall transportation objectives of the University including transit, light rail, traffic management systems, signage, bicycle, pedestrian and parking.

ADMINISTRATION

1. Administration of Parking Spaces

a) Parking and Transportation Services administers all parking on University of Minnesota, Twin Cities property.

b) Leased property. The role of Parking and Transportation Services in the administration of parking on leased property on the periphery of campus should be determined in consultation between the departments of Real Estate, Parking and Transportation Services, and affected departments when properties are leased and/or leases are renewed.

2. Safety & Security

a) Parking and Transportation Services is committed to providing safe, secure, and aesthetically pleasing parking facilities for the University Community. This commitment will be reflected in the design of new facilities as well as in the improvement, maintenance, and operation of existing facilities, and in the training of Parking and Transportation Services staff regarding safety and security awareness.

3. Pricing & Parking Income

Everyone who parks in University facilities shares the associated costs. Parking and Transportation Services is a self-

supporting department; customer fees pay for its operations.

- a) A fee is charged for all parking spaces. Fees may vary between types of facilities.
- b) Parking fees are priced to cover all services offered by Parking and Transportation Services, including capital, operational, and administrative costs; transportation and transit related costs that reduce the need for parking; and related on-campus safety and security costs. The use of parking revenues for purposes unrelated to parking, transit or transportation must be approved by the President after consultation with the Chief Financial Officer.
- c) To encourage alternative transportation, daily-rate carpool parking will be priced at a lower fee than non-carpool parking in comparable locations.

4. Prohibited Parking

Parking is permitted in officially designated parking areas only.

Regents of the University of Minnesota Traffic Regulation Ordinances, 2000, Ordinance No. 2, Article III, Section 3. Parking.

“(a) Parking is prohibited upon all properties owned, leased or occupied by the University of Minnesota which have not been designated a parking facility or as parking areas and appropriately marked as such, except that a vehicle may be temporarily parked for the purpose of loading or unloading where access to the premises is not otherwise available, and in specially designated construction staging areas. A clear and safe path of travel for pedestrians must be maintained at all times.”

- a) Parking Facilities and Parking Areas. All parking in parking facilities and areas designated as parking areas shall be in conformity with posted signs, instructions, and pavement markings, unless otherwise directed by lawful authority.

5. Provisions of Parking for New Buildings

- a) The anticipated access demands (whether by vehicles, commuter transit, bikes, pedestrians, tunnel/skyway system users, etc.) created by new buildings will be provided for in the planning process of those buildings and will be paid for by the

project. Parking and Transportation Services is to be consulted as part of the building planning process and to be included in the review of construction site plans to ensure access issues are being addressed per University standards.

6. Enforcement of Parking Regulations

Parking regulations are enforced by the University Police Department to provide a safe and accessible campus.

7. Towing

Police officers and parking enforcement personnel may cause vehicles to be towed pursuant to Ordinance No. 2, Article III, Section 8, of the Regents of the University of Minnesota Traffic Regulation Ordinances, 2000. Vehicles should not be stored in University parking facilities. Vehicles parked in facilities longer than 48 hours after the official notification process begins are considered abandoned and are subject to towing. Contract patrons are invited to contact Parking and Transportation Services if your vehicle will be parked in a facility for several days.

Regents of the University of Minnesota Traffic Regulation Ordinances, 2000, Ordinance No. 2, Article III

“Section 8. Towing: Any police officer or parking enforcement personnel are hereby empowered to cause to be removed and towed any unattended vehicle, including those determined to be abandoned, standing or parked in violation of the terms of this ordinance, the Uniform Traffic Regulation Act or other lawful authority. Where such vehicle is towed away and stored, such vehicle will not be returned to the owner thereof except upon satisfactory proof of ownership and upon payment of the reasonable cost for towage and storage of such vehicle.”

8. Snow Removal

When a snowfall reaches two to three inches, snow plowing and removal at parking facilities is done as determined by the University with its affiliated contractors. This will be done at night and/or on weekends when fewer cars are at the facilities, and when it is the least disruptive to customers.

9. Handbill Distribution

Handbill distribution in all University parking areas is prohibited.

CONTRACT PARKING

10. Eligibility for Contract Parking

The University benefits from the work of its retirees in teaching and research and should accommodate their parking needs. At the same time, new faculty and staff require parking and those needs also require accommodation.

A growing number of people, although not University employees, work full-time on campus, often side by side with University employees and on a long-term basis. It is reasonable to allow them parking contracts because their work also benefits the University.

Students are sold temporary contracts because of the parking demand and because faculty and staff are usually at the University for a longer duration than most students are while attending school.

a) Contract parking is available to University faculty and staff with appointments of at least 75% and to retired faculty and staff for up to one year after their retirement date. Retired faculty and staff who continue to be involved in University activities may be sold parking contracts on an annual basis at the written request of their dean or Vice President.

b) Parking and Transportation Services may sell contract spaces to people who work full-time on campus but who are not University employees, such as federal appointments and those paid by grant funds.

c) Students living in residence halls and students commuting to campus may be sold contracts on a semester basis in accordance with applicable Parking and Transportation Services procedures.

d) Graduate students can obtain contract parking through the student commuter lottery system and may automatically renew their contract from fall through spring semester and from spring semester through summer by notifying Parking and Transportation Services. Notification should be made by November 1 for spring semester and by May 1 for summer session. Students must annually reapply to the lottery in the fall per the advertised lottery dates.

11. Assignment of Parking Spaces

(a) Spaces are assigned through waiting lists for each facility. As space in a facility become available, it is awarded to the

person at the top of the waiting list. Once assigned, a space is retained as long as the user meets the conditions of the contract.

(b) Administrators and faculty members may be given an exemption to the waiting list and be placed in a parking facility as space permits. Parking and Transportation Services will determine which facilities are available to administrators and faculty members at different levels based on the exemption policy below.

Contract Parking and Waiting List Exemption Policy

Contract parking at the University of Minnesota is in greater demand than the space available for parking contracts. Given the shortage of parking on campus, faculty and staff contract parking is issued on a waiting list priority basis. The priority is given on the basis of the sign-up date.

Any request for a waiting list exemption should be made in writing to the Director of Parking and Transportation Services. The general exemption guidelines for bypassing the waiting list for a permanent contract are listed below:

- I. The President, the Executive Vice President and Provost, Chief of Staff, Vice Presidents, Associate Vice Presidents, Assistant Vice Presidents and Deans are routinely given an exemption to the waiting list for contract parking and placed in the facility of their choice as space permits. The best available alternate parking space will be provided until the space of their choice is available.

- II. Associate and Assistant Deans, Directors, tenured faculty, and continuous appointment Professional and Administrative employees are given priority on the waiting list, except, but not limited to, the following facilities: Northrop Auditorium Garage, Nolte Center Garage, Washington Avenue Ramp, Lot C-21 (on Arlington Street at East River Road), Lot C-49 (on 14th Avenue SE behind Child Development), 19th Avenue Ramp, and Lot SC169 (on Upper Buford Circle). An available alternate parking space will be provided until the space of their choice is available.

- III. Associate and Assistant Directors and Department Heads are given priority on the waiting list, except but not limited to the following facilities: Northrop Auditorium Garage, Nolte Center Garage, Washington Avenue Ramp, and Lots C-21 (on Arlington Street at East River Road), C-49 (on 14th Avenue SE behind Child Development), C-55 (on 16th Avenue SE at 4th Street SE), C-86 (on 2nd Street South across from the Law Building), 19th Avenue Ramp, C-88 (on 2nd Street South across from the Law Building), SC169 (on Upper Buford Circle), and SC172 (on Buford Circle near Green Hall). An available alternative parking space will be provided until the space of their choice is available.
- IV. Faculty and staff with valid permanent state disability parking permits are placed at the top of the waiting list in the facility that can meet their needs.

12. Waiting List

- (a) Faculty and staff may apply to be on up to three waiting lists and are added to those lists on the date that the application is received by Parking and Transportation Services.
- (b) Laid-off employees who return to the University within one year shall be restored to the top of the waiting list in their previous facility.
- (c) Faculty, staff, and students with valid permanent state disability parking permits are placed at the top of the waiting list in the facility that can meet their needs.
- (d) Faculty and staff who are involuntarily transferred from one campus to another (e.g. Minneapolis to St. Paul) may request relocation of their parking contract. Parking and Transportation Services will do their best to accommodate such request.

13. Payment for Contract Parking

- (a) All University personnel obtaining contract parking are required to have their parking charges deducted from their payroll check via the University payroll system.

(b) Personnel not on the payroll system, such as federal appointments, those paid by grant funds, retired faculty and staff, and faculty and staff on unpaid leave are to be billed one calendar quarter in advance. Failure to pay will result in loss of contract privileges.

(c) Laid-off employees may retain their parking contract for up to three months while looking for another position within the University of Minnesota. Bills will be sent on a biweekly basis to the address specified by the customer. Laid-off employees who return to the University within one year shall be restored to the top of the waiting list in their previous facility.

(d) A ten day written notice is needed to cancel a parking contract. Any refund will be calculated and mailed to the home address after the hangtag or keycard is returned to Parking and Transportation Services.

14. Sublet Space

(a) Sublet space is defined as a contract holder allowing use of their contract space by another University faculty or staff member (the sublettor) during the contract holder's absence. Parking spaces may be sublet for a maximum of one year.

(b) Sublet billing is done in one of two ways:

1) If the contract holder remains on the University payroll, (on paid leave for example), the normal payroll deduction process is followed.

2) If the contract holder will not be on the University payroll, the parking charges must be paid in advance for the duration of the time period.

(c) The contract holder is responsible for all aspects of the contract, including informing the sublettor about reciprocal parking privileges, charges incurred due to lost hangtags or keycards, keycard use or hangtag permit display, and providing the sublettor with her or his hangtag or keycard.

15. Reciprocal Parking

(a) Reciprocal parking allows the 24-hour contract holder to park in a different location on campus other than his/her assigned facility on a space available basis. Departmental contracts and residence hall contracts do not have reciprocal privileges.

(b) Parking and Transportation Services will issue special reciprocal parking permits allowing contract holders to park in specified alternate contract facilities, as space permits, for needs due to teaching or research. These permits will be issued for specific periods upon written request.

(c) Reciprocal facilities are determined by available space, facility size, and location. Check the Web site for current locations.

(d) A special evening reciprocity program allows **any** contract holder with a valid hangtag permit to park in most contract lots, with 20 spaces or more, on the **St. Paul campus only**, on weeknights after 4:30 pm and on weekends.

16. Carpool Contracts

Two or more people registered with Parking and Transportation Services as riding together constitutes a carpool. A registered carpool contract receives a hangtag permit or keycard for each member of the carpool at no charge.

(a) The eligibility requirements for contract carpoolers:

- Riders in a carpool must be registered annually with PTS by June 30.
- To form a carpool, a person must have two or more people driving to campus together from the same geographical area a minimum of three times per week.
- Carpool riders can only belong to one carpool.
- All carpool contract holders must be University of Minnesota employees.
- Parking contracts are not transferable.

(b) Metro Commuter Services (state agency) offers benefits to carpools registered with them.

Note: A Metro Commuter Services hangtag allows one person to park in a public carpool lot at the reduced rate.

Example: Bob and Debby carpool. Debby works on the St. Paul campus and Bob works on the East Bank. Bob drops off Debby on the St. Paul campus

and then parks in a carpool lot on the East Bank with his Metro Commuter Services hangtag.

17. Temporary Contract Parking Permits

(a) Temporary contract parking permits may be issued on a space-available basis at the written request of an administrator or a faculty member on behalf of a person who might not have a permanent appointment at the University, such as a visiting professor or interim administrator, or who is currently on a waiting list and needs a temporary accommodation.

(b) Temporary contract permits will not be issued for more than six months at one time and can be extended only once for six additional months.

(c) When based on a health need, a temporary contract permit will be issued for a maximum of one month. This allows the individual time to apply for and receive a temporary or permanent state issued disability permit. Contract parking will be extended for the duration of the state disability permit date.

18. Leave of Absence

(a) If a contract holder will be on an official leave of absence for six months or more, they may suspend their contract for the duration of their leave. Upon return, if space is available, the contract will be reinstated. If the facility is full upon their return, they will be placed at the top of the waiting list for the facility in which they held a contract.

(b) For any leaves of less than six months, the contract holder remains responsible for the parking contract and must arrange a payment method with Parking and Transportation Services for the duration of the leave.

19. Counterfeit/Altered Parking Permits

Use of stolen, counterfeit, or altered parking permits will result in a parking citation, loss of contract privileges for contract holders for one calendar year from date of infraction, and assignment to the bottom of any contract parking waiting lists. Lost or stolen permits should be reported to Parking and Transportation Services immediately.

20. Motorcycle Parking

Motorcycles parked in designated motorcycle parking areas must display a valid contract permit. Motorcycle parking

contracts are available through Parking and Transportation Services at a reduced rate.

Motorcycles may pay the posted rate and park in public facilities as well.

VISITOR and PUBLIC PARKING

21. Access To Public Parking Facilities

Public parking spaces are available on a first-come first-serve basis to any user of the Twin Cities campus.

22. Meters

- a) Parking at University meters on campus is subject to Ordinance No. 2, Article III, Section 3, (f) (1-3) of the Regents of the University of Minnesota Traffic Regulation Ordinances, 2000.
- b) Parking enforcement personnel may issue citations for meter and other non-moving violations pursuant to Ordinance No. 2, Article IV, Section 2 of the Regents of the University of Minnesota Traffic Regulation Ordinances, 2000.
- c) All University parking meters are free on Sundays and Official University holidays.

Regents of the University of Minnesota Traffic Regulation Ordinances,2000, Ordinance No. 2, Article III, Section 3.

“(f) No person shall park a vehicle on any roadway except pursuant to the terms or conditions regulating parking on said properties as indicated on the parking meter instruction plates or upon signs erected in the area.

(1) If said vehicle shall remain in any such parking space beyond the parking time limit for such parking space and the parking meter shall have displayed the sign for illegal parking, such vehicle shall be considered as parked overtime and such overtime parking shall be a violation of this ordinance.

(2) No person shall deposit or cause to be deposited in any parking meter any slugs, devices or other substances as a substitute for a coin of the United States.

(3) No person shall damage, deface, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this Ordinance.”

Regents of the University of Minnesota Traffic Regulation Ordinances, 2000, Ordinance No. 2, Article IV

“Section 2: Parking enforcement personnel shall have the authority to issue traffic tags for parking meter and other non-moving violations under the code and the state traffic laws, on property owned, leased, or occupied by the University of Minnesota. Such tags shall have the same force and effect as though issued by a duly appointed qualified and acting peace officer.”

23. Reservation Parking

Reservations allow departments to provide parking for their guests.

a) University departments may reserve parking in designated facilities. Reservations are available in specific facilities on a space available basis and should be made at least 24 hours in advance by the department or organization.

b) Reservation rates may be different than the regular posted rate for the facility. Fees for reserved parking will be charged to a University CUFS number. Departments or Associations that do not have a CUFS number may make reservations by submitting payment prior to the reservation date.

24. Free Parking

The free night and Sunday parking program is intended to facilitate students returning to campus in the evening and on weekends to study or to conduct research; and to welcome the public to see historic buildings, visit museums, and tour campus.

a) Free parking is available in select facilities on the University of Minnesota Twin Cities Campus at night during the week and all day on Sundays. Enter after 8:00 p.m. and exit before 8:00 a.m. Monday through Friday. Check the Web site for current locations.

- b) The program is not in effect during special events. Call 612-626-7275 for event dates.

25. Guest Parking

University departments may pay for parking for their guests by using their budget number via a validation stamper (issued by Parking and Transportation Services) or a budget charge card (issued by Parking and Transportation Services). A parking space is not guaranteed unless a reservation is made (see policy #23).

26. Disability Parking

- a) The University provides designated disability parking spaces throughout campus. A state-issued disability permit or license plate is required.
- b) Disability parking spaces within contract facilities are available to individuals with a state disability permit or license plate, and a contract for that facility at the current contract rate. Priority is granted to persons with disabilities for the duration of their state issued permit.
- c) Designated spaces at University meters are free up to three hours if a state permit or license plate is properly displayed. Posted time restrictions apply at some locations. City of Minneapolis and Park Board meters may have different requirements.
- d) Spaces in public parking facilities are available on a first come, first serve basis at the current rate.
- e) Designated three-hour disability spaces are enforced throughout the Twin Cities campus. The three-hour time limit is waived after 4:30 p.m. Monday through Friday and all day on Saturday and Sunday.

27. Event Parking

- a) Certain parking facilities are available on a first-come, first-serve basis for events. Certain facilities may be reserved for special groups, including the press, season ticket holders, and event participants. Special pricing structures may be used for event parking.
- b) Contract customers in facilities used for event parking will be admitted without additional charge.

c) The event rate is charged a minimum of two hours prior to the event start time.

d) Evening students have the opportunity to park in designated facilities and pay the regular rate, rather than the event rate, through a procedure offered by Parking and Transportation Services and the Office of the Registrar. Certain facilities remain at a non-event rate. Check the Web site for current locations.

28. Overnight Parking in Public Facilities

Overnight parking is offered in a limited number of public facilities. Vehicles parked overnight in other facilities are subject to citation and towing. Please check the Web site for current locations.

29. Issuance of Receipts

With the exception of contract holders, drivers will be issued a receipt when entering or exiting a parking facility upon request.

30. Departmental Contract Parking

Contract parking spaces for non-University vehicles are assigned to individuals, not to departments, colleges, or any other division of the University. Departments can purchase contract spaces, to park leased University vehicles. New departmental contracts will be issued for departmental vehicles needing storage parking.

a) Contract parking space can be issued on a calendar quarterly or annual basis to departments that lease or own University vehicles. Departmental contracts will not be issued for individually owned vehicles.

b) Departments are responsible for permit or keycard disbursement for their departmental contracts. Once they are issued by Parking and Transportation Services, it is advisable that a current and detailed list be kept by the department's contact person.

c) Rates are the same as for regular parking contracts for comparable locations, less tax, to account for the University's tax exempt status.

31. Budget Charge Parking

With department authorization, University employees may charge parking to a CUFS number by using an access card. The department then receives a monthly bill to pay the parking fees. Budget charge parking does not guarantee a space. Please call 612-626-7275 for additional information.

32. Official University Vehicle Parking

Official University vehicle permits are sold only to University departments for University employees who need a vehicle to travel across campus to conduct University business. Use of the Official University Vehicle permit by department employees is at the discretion of the department that has purchased it. Either a personal vehicle or a University vehicle with state plates may use the Official University Vehicle permit, but the hangtag permit must be displayed when parked. The permit does not guarantee the availability of a space at a particular location. Parking and Transportation Services issues and administers the Official University Vehicle permits. The University Police enforce the Official University Vehicle parking areas.

- a) Official University Vehicle permit customers may park in any Official University Vehicle stall conveniently located around campus or at any University-owned meter (without payment to the meter) for up to two hours when displaying the permit.
- b) Departments can also purchase a ramp or garage permit that is valid in certain facilities. A limited number of permits are available on an annual basis.
- c) Official University Vehicle parking spaces have a time limit of three hours.
- d) University vehicles that are identifiable by the University logo and tax exempt license plates, but that are without Official University Vehicle permits, must pay the applicable parking rate when parking in Parking and Transportation Services' facilities.

Regents of the University of Minnesota Traffic Regulation Ordinances, 2000, Ordinance No. 2, Article III

“Section 3 - Parking:

- (g) Official University Vehicle Zones. Establishment.*

(1) No person shall stand or park any vehicle except an official University vehicle designated with a proper permit displayed from the rear view mirror for such vehicle, in any area designated and posted as an official University vehicle zone, and then only in accordance with the conditions of the permit and the posted signs.”

33. Loading Zones

All loading zone parking permits are issued by Parking and Transportation Services, who is responsible for issuing and administering such permits. The University Police enforce loading zone areas.

34. Construction Vehicle Parking

Contractors may obtain construction zone permits through a request from the Facilities Management Owners Representative to Parking and Transportation Services. Construction workers' personal vehicles may not be parked on the construction site.

35. Vendor Parking

Vendor parking permits, valid for up to three hours, are sold by Parking and Transportation Services to non-University businesses who need to park near University facilities for business purposes such as deliveries, pickups, or to provide services. A space is not guaranteed in a particular location. Parking and Transportation Services reserves the right to limit the quantity of spaces sold. Spaces are labeled as Vendor Only and, in some locations, as Combo: Official Vehicle or Vendor.

36. Validation Parking Program (V.I.P.)

Your department may request a validation ink stamp to make it easier to pay special guest parking. Each stamp has a coded number that identifies a department and its CUFS number. Validation ink stamps work only in pay-at-exit facilities. Guests' time tickets must be stamped (a separate piece of paper is not accepted) and handed to the attendant when exiting the parking facility. Call 612-626-7275 for more information.

1999 Parking Policy Task Force

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The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

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